



THE ASSAM
ROYAL GLOBAL UNIVERSITY
— GUWAHATI —

CRITERION 1

CURRICULAR ASPECTS

METRIC NO.
1.2

Academic Flexibility

Minutes of Board of Studies Meeting

**Royal School of Travel and
Tourism Management**

U BOS-1

From: saurabh dixit <saurabh5sk@yahoo.com>
Sent: 12 May 2020 17:42
To: Dr. Soumitra Sen <ssen@rgu.ac>
Cc: Alak Kumar Buragohain <alakkburagohain@rgu.ac>; Dr. Monalisa Bora Deka <mbdeka@rgu.ac>
Subject: Re: Seeking expert opinion on the course structure and course contents of Hotel Management and Tourism Management courses run by THE ASSAM ROYAL GLOBAL UNIVERSITY, Guwahati.

Sir,

This is with reference to the syllabi of different programs being offered in RGU, Guwahati, I have gone through them and feel that they are alright.

Thanking you in advance.

With Regards,
Dr. Saurabh Kumar Dixit
Associate Professor and Head,
Department of Tourism & Hotel Management,
North - Eastern Hill University, Shillong - 793022 (INDIA)
Tel: +919436565964 (M), +917005690748 (M)
Email: saurabh5sk@yahoo.com, saurabhdixit@nehu.ac.in
www.nehu.ac.in

On Friday, 8 May, 2020, 11:54:13 am IST, Dr. Soumitra Sen <ssen@rgu.ac> wrote:

Sir,

As per our telephonic discussion yesterday, I am attaching herewith the course structures along with the course contents thereof, for your kind perusal and valued comments on the same.

It will not be out of context to mention that our departmental BOS which was supposed to be held at the first week of April'2020 but could not be held due to the on going lock down process and you being an honourable member of our BOS; your expert comments along with the Course Structure will be placed in our forthcoming Academic Council Meeting to proposed to be held on line in the third week of May'2020.

Hence, for your easy convenience and reference, the different course contents are put in different **zipped folders (07 nos.)** and attached herewith.

Keeping in view of all the above facts; it will be kind of you to send by return e-mail your valued expert comments at your earliest convenience on before 15th May'2020.

Once again, I take this opportunity to extend my sincerest thanks for your prompt response of cooperation in this hour of needs.

Dean
HOD/Coordinator
Royal School of Travel & Tourism Management
The Assam Royal Global University
Betkuchi, NH 37, Guwahati 781035

A line in confirmation of the receipt of this e-mail will be highly appreciated at this end. Stay safe and healthy.

With warm regards,



Prof. (Dr.) Soumitra Sen.

Encl :- Attachments as stated above; - 07. nos.

c.c. - 1] Academic Chairperson, RGU, Guwahati and
2] Asst. Registrar, RGU, Guwahati - for their kind informations.



Dean
HOD/Coordinator
Royal School of Travel & Tourism Management
The Assam Royal Global University
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Hence, for your easy convenience and reference, the different course contents are put in different zipped folders (07 nos.) and attached herewith.

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Dr. Soumitra Sen
HOD/Coordinator

Royal School of Travel & Tourism Management
The Assam Royal Global University
Betkuchi, NH 37, Guwahati 781035

A line in confirmation of the receipt of this e-mail will be highly appreciated at this end. Stay safe and healthy.

With warm regards,

Prof. (Dr.) Soumitra Sen.

Encl : - Attachments as stated above; - 07. nos.

c.c. - 1] Academic Chairperson, RGU, Guwahati and
2] Asst. Registrar, RGU, Guwahati - for their kind informations.



Dean

HOD/Coordinator

Royal School of Travel & Tourism Management
The Assam Royal Global University
Betkuchi, NH 37, Guwahati 781035



**Royal School of Hotel Management
&
Royal School of Travel & Tourism Management**

Agenda with Minutes for 2nd Meeting of the Board of Studies to be held on 7th July 2021.

2.01 Confirmation of Minutes of 1st Board of Studies Meeting

Due to the pandemic last year, the BOS meeting was not held. But as per the advice of Chairperson (Academic) the written permission and ratification about the syllabus content of RSHM & RSTTM was obtained from Dr. Saurabh Kumar Dixit, Associate Professor and HOD - Tourism and Hotel Management, NEHU, who is a member of the Board of Studies as Academic Expert for both the Hotel Management and Travel and Tourism courses of RGU. The minutes of that meeting was then sent to the Hon'ble Academic Chairperson's office. The same was then approved by his office and forwarded to the Academic Council, RGU for the needful.

2.02 An introduction of Royal School of Hotel Management and Royal School of Travel & Tourism Management to all the BOS members.

An introduction of both the schools, its offered courses and future prospective.

MINUTES: An introduction to Royal School of Hotel Management and Royal School of Travel & Tourism Management were presented including the various courses that they offer,

2.03 Course wise discussion on the BHM syllabus

Discussion on various semesters of BHM starting from 1st semester to the 6th semester

MINUTES: A brief discussion about the BHM course was presented to give a prior idea to our respected external as well as the internal board members.

2.04 Changes proposed in the BHM syllabus

a) BHM 1st Semester

- i. The core paper "Food Production Theory - I" has been moved to GE-1 to meet the overall credit cutoff set by the University
- ii. Since one subject of the syllabus has been moved, few adjustments on the subject codes of the remaining theory core papers were changed.

- iii. Credits of few subjects were also reduced to meet the overall credit cutoff of 146, set by the University for the UG courses.
- iv. Semester credit changed from **30** to **24**

b) BHM 2nd Semester

- i. Content of GE 4/8 subject – Hospitality Operations has been proposed to change
- ii. The core paper “*Food & Beverage Service Theory – II*” has been moved to GE-1 to meet the overall credit cutoff set by the University
- iii. Since one subject of the syllabus has been moved, few adjustments on the subject codes of the remaining theory core papers were changed.
- iv. Credits of few subjects were also reduced to meet the overall credit cutoff of 146, set by the University for the UG courses.
- v. Semester credit changed from **33** to **25**

c) BHM 3rd Semester

- i. Replacing of the DSE subject Hotel Engineering with a MOOC subject (Hospitality Industry in Tourism)
- ii. The core paper “*Front Office & Accommodation Operation- III*” has been moved to GE-1 to meet the overall credit cutoff set by the University
- iii. Since one subject of the syllabus has been moved, few adjustments on the subject codes of the remaining theory core papers were changed.
- iv. Credits of few subjects were also reduced to meet the overall credit cutoff of 146, set by the University for the UG courses.
- v. Semester credit changed from **33** to **28**

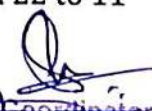
d) BHM 4th Semester

- i. The core paper “*Food Production Theory – IV*” has been moved to GE-1 to meet the overall credit cutoff set by the University
- ii. Since one subject of the syllabus has been moved, few adjustments on the subject codes of the remaining theory core papers were changed.
- iii. Credits of few subjects were also reduced to meet the overall credit cutoff of 146, set by the University for the UG courses..
- iv. Semester credit changed from **31** to **26**

e) BHM 5th Semester

- i. Added a MOOC subject International Tourism Destinations.
- ii. Reduced the credit of the 17 week Industrial training from 22 to 11
- iii. Reduced the credits of the DSE subjects from 4 to 2 each.

2


Dean
Royal School of Travel & Tourism Management
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Betkuchi, NH 37, Guwahati 781035

- iv. Credits were reduced to meet the overall credit cutoff of 146, set by the University for the UG courses.
- v. Semester credit changed from 31 to 20

f) BHM 6th Semester

- i. The credits for each DSE subject have been changed to 2 to meet the overall credit cutoff of 146, set by the University for the UG courses.
- ii. Semester credit changed from 29 to 23

MINUTES: The current syllabuses along with the proposed changes were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

Dr. Saurabh Kumar Dixit, however, raised a point asking whether the credits of the syllabus are in accordance to the AICTE norms or not, for which it was made clear that as RGU is an autonomous University and the University follows the guidelines of UGC, hence it has adopted its norms and set the cut-off credits for each course, i.e. 146 for 3 year UG and 102 for PG courses.

2.05 Course wise discussion on the TTM syllabus

Discussion on various semesters of TTM starting from 1st semester to the 6th semester

MINUTES: A brief discussion about the TTM course was presented to give a prior idea to our respected external as well as the internal board members.

2.06 Changes to be made in the TTM syllabus

a) TTM 1st Semester

- i. The subject "*History of Tourism*" is proposed to be replaced with a new subject "*Introduction to Tourism*".
- ii. The credits for each core subject have been changed to 4 as per the University guidelines
- iii. Semester credit changed from 31 to 24

b) TTM 2nd Semester

- i. The subject "*Tourism Operations I*" is proposed to be replaced with a new subject "*Tourism Products of India*".
- ii. The subject "*Tourism Operations II*" is proposed to be replaced with a new subject "*Tourism Development & History*".
- iii. The credits for each core subject have been changed to 4 as per the University guidelines
- iv. Semester credit changed from 32 to 24

c) **TTM 3rd Semester**

- i. Replacing of a core subject "Travel Documentations" with a MOOC subject (**Hospitality Industry in Tourism**)
- ii. The credits for each core subject have been changed to 4 as per the University guidelines
- iii. Semester credit changed from 30 to 27

d) **TTM 4th Semester**

- i. The subject "Convention & Promotion Management" is proposed to be replaced with a new subject "**Transport Management**".
- ii. The subject "Software: Galileo" is proposed to be replaced with a new subject "**Tour Operations**".
- iii. Semester credit changed from 29 to 25

e) **TTM 5th Semester**

- i. Replacing of a core subject "Marketing Mix & Analysis" with a MOOC subject (**International Tourism Destinations**)
- ii. The subject "Strategic Management" is proposed to be replaced with a new subject "**Event Management**".
- iii. The credits for each DSE subject have been changed to 4 as per the University guidelines
- iv. Semester credit changed from 27 to 23

f) **TTM 6th Semester**

- i) The core subject "Cargo Management" is proposed to be replaced with a new subject "**Human Resource Management in Tourism**".
- ii) The core subject "Tourism Impact" is proposed to be replaced with a new subject "**Map Work and Tourist Map Designing & Aviation Geography**".
- iii) The DSE subject "Retail Management" is proposed to be replaced with a new subject "**Tour Guiding & Interpretation**".
- iv) The DSE subject "Hotel & Resort Management" is proposed to be replaced with a new subject "**Front Office Management**".
- v) Semester credit changed from 29 to 23

MINUTES: The current syllabuses along with the proposed changes were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

However, few other points were raised by the external member and advised the school to try incorporating the same in future, such as; Mr. Jayanta Das suggested emphasizing on subjects

related to digital technology in the course. He also advised to have a special focus on Digital and Social Media Marketing on the syllabus in future.

Mr. Nirmaya Choudhury also had his suggestion on the TTM course. He suggested few subjects in the future dedicated to the South East Asia Road Connection with special reference to, medical tourism, responsible tourism, and heritage tourism. He also advised the school to have subjects in future related to any nature-based holiday. Inviting the industry experts to interact with the students was another advice from him.

2.07 Course wise discussion on the MTTM syllabus

Discussion on various semesters of MTTM starting from 1st semester to the 4th semester

MINUTES: A brief discussion about the MTTM course was presented to give a prior idea to our respected external as well as the internal board members.

2.08 Changes to be made in the MTTM syllabus (If any)

a) MTTM 1st Semester

- a. The credit of DSE subject has been changed to 3 to meet the overall credit cutoff of 102, set by the University for the PG courses.
- b. Semester credit changed from 22 to 21

b) MTTM 2nd Semester

- a. The credit of DSE subject has been changed to 3 to meet the overall credit cutoff of 102, set by the University for the PG courses.
- b. The subject "Human Resource Management" is renamed as "Human Resource Management & Organizational Behavior" with added content.
- c. Semester credit changed from 24 to 23

c) MTTM 3rd Semester

- a. The DSE subject "Human Resource Management" has been replaced with "Typology of Tourist Behavior and Cross-Cultural Management".
- b. The credit of DSE subjects have been changed to 3 to meet the overall credit cutoff of 102, set by the University for the PG courses.
- c. Semester credit changed from 33 to 28

d) MTTM 4th Semester

- a. The credit for the Major project has been from 10 to 9
- b. Semester credit changed from 31 to 30

MINUTES: The current syllabuses along with the proposed changes were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

2.09 Discussion on the Ph.D. Programme

Members can propose any change/correction if wishes so

MINUTES: The structure of the Ph.D. programme offered by the department was introduced to the members. No additional points were added to the same.

Members Present at the 2nd BoS Meeting:

1. **Dr. Saurabh Kumar Dixit**, Institutional Expert for RSHM & RSTTM
Associate Professor and HOD, Department of Travel & Hotel Management, NEHU
2. **Mr. Jayanta Das**, Industry Expert for RSHM
Cluster General Manager North East, Darjeeling and General Manager – Vivanta Guwahati
3. **Mr. Nirmaya Choudhury**, Industry Expert for RSTTM
Executive Director – Operations for Jungle Travels
Group and Chairman, North East Chapter of Indian Association of Tour Operators
4. **Mr. Jugal Kishore Bhattacharyya**, Registrar Nominee (Ex-Officio)
Assistant Professor, Department of Economics, RGU
5. **Ms. Neha Tiwari**, Registrar Nominee (Ex-Officio)
Academic Coordinator & Teaching Assistant, Royal School of Business, RGU
6. **Prof. (Dr.) Soumitra Sen**, Acting Chairperson (Ex-Officio)
Dean, RSHM & RSTTM, RGU
Ex HOD – IHM, Guwahati
7. **Mr. Indrajit Dutta**, Member (Ex-Officio)
Assistant Professor & Coordinator, RSTTM
8. **Dr. Annesha Borah**, Vice-Chancellor Nominated Member
Assistant Professor, Adjunct Faculty, RSTTM
9. **Ms. Rosy Bismiter**, Special Invitee
Lecturer, RSHM
10. **Ms. Sawarisa Sulam**, Special Invitee
Assistant Professor, RSTTM
11. **Mr. Chandan Jyoti Bezborah**, Special Invitee
Lecturer, RSHM

Minutes Prepared by:
Chandan Bezborah
Lecturer, Royal School of Hotel Management

Brief Profile of the Board of Studies Members 2021

1. **Dr. Saurabh Kumar Dixit**, Institutional Expert for RSHM & RSTTM
Associate Professor and HOD, Department of Travel & Hotel Management, NEHU
2. **Mr. Jayanta Das**, Industry Expert for RSHM
Cluster General Manager North East, Darjeeling and General Manager – Vivanta
Guwahati
3. **Mr. Nirmaya Choudhury**, Industry Expert for RSTTM
Executive Director – Operations for Jungle Travels
Group and Chairman, North East Chapter of Indian Association of Tour Operators
Post Graduate Alumni of IITM
4. **Dr. Jugal Kishore Bhattacharyya**, Registrar Nominee (Ex-Officio)
Assistant Professor, Department of Economics, RGU
5. **Ms. Neha Tiwari**, Registrar Nominee (Ex-Officio)
Academic Coordinator & Teaching Assistant, Royal School of Business, RGU
6. **Prof. (Dr.) Soumitra Sen**, Acting Chairperson (Ex-Officio)
Dean, RSHM & RSTTM, RGU
Ex HOD – IHM, Guwahati
7. **Mr. Indrajit Dutta**, Member (Ex-Officio)
Assistant Professor & Coordinator, RSTTM
8. **Dr. Annesha Borah**, Vice-Chancellor Nominated Member
Assistant Professor, Adjunct Faculty, RSTTM
9. **Ms. Rosy Bismiter**, Special Invitee
Lecturer, RSHM
10. **Ms. Sawarisa Suam**, Special Invitee
Assistant Professor, RSTTM
11. **Mr. Chandan Jyoti Bezborah**, Special Invitee
Lecturer, RSHM
12. **Mr. Ritwik Kashyap Sharma**, Special Invitee


HOD/Coordinator
Royal School of Travel & Tourism Management
The Assam Royal Global University
Betkuchi, NH 37, Guwahati 781035



ROYAL SCHOOL OF HOTEL MANAGEMENT
AND
ROYAL SCHOOL OF TRAVEL & TOURISM MANAGEMENT

Agenda with Notes and Minutes for 3rd Meeting of the Board of Studies held on 27th May 2022.

3.01 Confirmation of Minutes of 2nd Board of Studies Meeting

The 2nd BoS meeting was held on July 7th 2021. The online meeting was chaired by Prof. (Dr.) Soumitra Sen, Dean, RSHM & RSTTM, followed by (i) Dr. Saurabh Kumar Dixit, then Associate Professor and HOD, Department of Travel & Hotel Management, NEHU as an Institutional Expert for both RSHM & RSTTM, (ii) Mr. Nirmaya Choudhury, Executive Director - Operations for Jungle Travels, Group and Chairman, North East Chapter of Indian Association of Tour Operators as an Industry Expert for RSTTM, and (iii) Mr. Jayanta Das, Cluster General Manager North East, Darjeeling and General Manager - Vivanta Guwahati, as an Industry Expert for RSHM. The minutes of that meeting was then sent to the Hon'ble Academic Chairperson's office. The same was then approved by his office and forwarded to the Academic Council, RGU for the needful.

3.02 An introduction of Royal School of Hotel Management and Royal School of Travel & Tourism Management to all the BoS members.

An introduction of both the schools, its offered courses and future prospective.

MINUTES: An introduction to Royal School of Hotel Management and Royal School of Travel & Tourism Management were presented including the various courses that they offer.

3.03 Course wise discussion on the BHM syllabus

Discussion on various semesters of BHM starting from 1st semester to the 6th semester

MINUTES: A brief discussion about the BHM course was presented to give a prior idea to our respected external as well as the internal board members.

3.04 Changes proposed in the BIIM syllabus

a) BHM 3rd Semester

- i. Replacing the MOOC (Hospitality Industry in Tourism) subject of 4 credits by a DSE paper "Strategic Management" of 2 credits.
- ii. Semester credit changed from 28 to 26

b) BHM 5th Semester

- i. Removal of the MOOC subject
- ii. The extra 4 credits of MOOC from this semester and 2 other credits from 3rd semester is adjusted with the Industrial Training, increasing the total credit for Industrial Training from 10 to 16.
- iii. With the increased number credits, the length of industrial training period has also changed from 3 months to 4 months.

MINUTES: The current syllabuses along with the proposed changes were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

Dr. Saurabh Kumar Dixit, however, opined to incorporate a point which will be relevant to the industry in BHM 3rd semester "Strategic Management" syllabus. The same has been incorporated accordingly in Unit 3.

3.05 Course wise discussion on the TTM syllabus

Discussion on various semesters of TTM starting from 1st semester to the 6th semester

MINUTES: A brief discussion about the TTM course was presented to give a prior idea to our respected external as well as the internal board members.

3.06 Changes to be made in the TTM syllabus

a) TTM 3rd Semester

- i. Replacing the MOOC subject (Hospitality Industry in Tourism) with a new Core paper "E-Tourism" (4 credits).

b) TTM 5th Semester

- i. Replacing the MOOC subject (International Tourism Destination) with a new Core paper "Quality Management in Tourism" (4 credits).

MINUTES: The current syllabuses along with the proposed changes were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

3.07 Course wise discussion on the MTTM syllabus

Discussion on various semesters of MTTM starting from 1st semester to the 4th semester

MINUTES: A brief discussion about the MTTM course was presented to give a prior idea to our respected external as well as the internal board members.

3.08 Changes to be made in the MTTM syllabus (If any)

a) MTTM 3rd Semester

- i. Replacing a DSE paper "Tourism Resource North East" (4 credits) with a new DSE paper "Tourism in North East India" (4 credits).

b) MTTM 4th Semester

- i. Replacing a Core paper "Foundation of Information Technology (4 credits) and Computerized Reservation System" (4 credits) with a new Core paper "Tourist Behavior".

MINUTES: The current syllabuses along with the proposed changes were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

3.09 Discussion on the Ph.D. Programme

Members can propose any change/correction if wishes so

MINUTES: The structure of the Ph.D. programmed offered by the department was introduced to the members. No additional points were added to the same.

Members Present at the BoS Meeting:

1. **Dr. Saurabh Kumar Dixit**, Institutional Expert for RSHM & RSTTM,
Registrar, NEHU
2. **Mr. Nirmalya Choudhury**, Industry Expert for RSTTM & RSHM,
Executive Director - Operations for Jungle Travels, Group and Chairman, North East
Chapter of Indian Association of Tour Operators
3. **Prof. (Dr.) Soumitra Sen**, Acting Chairperson (Ex-Officio)
Dean, RSHM & RSTTM, RGU 
3. **Mr. Jugal Kishore Bhattacharyya**, Special Invitee
Assistant Professor, Department of Economics, RGU
4. **Ms. Moon Moon Ahmed**, Registrar Nominee (Ex Officio)
Assistant Manager, Academics, RGU
5. **Mr. Indrajit Dutta**,
Assistant Professor, RSTTM 
6. **Ms. Sawarisa Suam**,
Assistant Professor, RSTTM 
7. **Mr. Chandan Bezborah**,
Lecturer, RSHM 

Minutes Prepared By:
Chandan Bezborah, Lecturer, RSHM



ROYAL SCHOOL OF HOTEL MANAGEMENT
&
ROYAL SCHOOL OF TRAVEL & TOURISM MANAGEMENT

Agenda with Notes and Minutes for the 4th Meeting of the Board of Studies held on 25th November, 2022.

4.01 Confirmation of Minutes of 3rd Board of Studies Meeting

The 3rd BoS meeting was held on May 27th 2022. The online meeting was chaired by Prof. (Dr.) Soumitra Sen, Dean, RSHM & RSTTM, followed by (i) Dr. Saurabh Kumar Dixit, Registrar and HOD, Department of Tourism & Hotel Management, NEHU as an Institutional Expert for both RSHM & RSTTM, and (ii) Mr. Nirmaya Choudhury, Executive Director - Operations for Jungle Travels, Group and Chairman, North East Chapter of Indian Association of Tour Operators as an Industry Expert for RSTTM.

The minutes of that meeting was then sent to the Hon'ble Academic Chairperson's office. The same was then approved by his office and forwarded to the Academic Council, RGU for the needful.

4.02 An introduction of Royal School of Hotel Management and Royal School of Travel & Tourism Management to all the BoS members.

An introduction of both the schools, its offered courses and future prospective.

MINUTES:

An introduction to Royal School of Hotel Management and Royal School of Travel & Tourism Management were presented including the various courses that they offer.

4.03 Course wise discussion on the BHM syllabus

Discussion on various semesters of BHM starting from 1st semester to the 6th semester

MINUTES:

A brief discussion about the BHM course was presented to give a prior idea to our respected external as well as the internal board members.

4.04 Changes proposed in the BHM syllabus

No changes in the program is proposed. However, this is to be informed to the panel that the school of Hotel Management was advised to make its syllabus for the academic year 2022-23 in lined with the NEP 2020, however, the decision to adopt an in-lined NEP syllabus was dropped with the permission from the Hon'ble VC for the current academic year of the University due to the below reasons -

1. The courses offered by RSHM are purely skilled-based in nature and it is difficult to accommodate all the industry-required core papers into the NEP syllabi structure.
2. To accommodate all the core papers into the NEP Syllabi structure, RSHM had to incorporate the practical and theory papers into one single subject. (*i.e. Subjects like Food & Beverage Service Theory and Food & Beverage Practical are now merged to make a single subject with both practical and theory element*). Changes like these will certainly hamper the quality of the pedagogy and will be a compromise to the whole skilled-based knowledge.
3. Also, a marksheet with no separate theory and practical subject may hamper the student as the industry might not accept them assuming they do not have the required practical knowledge to work in the industry.

MINUTES:

The current syllabi of the BA and BSc Hotel Management were discussed and as no changes were proposed in the 3rd BoS approved syllabi, the meeting was moved forward to the next segment.

4.05 Course wise discussion on the TTM syllabus

Discussion on various semesters of TTM starting from 1st semester to the 6th semester

MINUTES:

A brief discussion about the TTM course was presented to give a prior idea to our respected external as well as the internal board members.

4.06 Changes to be made in the TTM syllabus

The syllabus of the UG Travel and Tourism Management remains the same, except for the first two semesters, where the syllabus has been amended as per the suggestion of the University's Academic Council which is in lined with the NEP 2020.

MINUTES:

The current syllabuses along with the proposed changes in lined with NEP 2020 were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

Mr. Nirmalya Choudhury, however, proposed to introduce a subject consisting of practical knowledge on Galileo like GDSs, on which he was informed that the School has already an active MoU with CN Travels, Guwahati where the students may willingly go for training for the said software knowledge.

4.07 Course wise discussion on the MTTM syllabus

Discussion on various semesters of MTTM starting from 1st semester to the 4th semester

MINUTES:

A brief discussion about the MTTM course was presented to give a prior idea to our respected external as well as the internal board members.

4.08 Changes to be made in the MTTM syllabus (If any)

a) MTTM 4th Semester

- i. Proposing to add a new DSE subject named "Air Fare and Ticketing" of 4 credits.

MINUTES:

The current syllabuses along with the proposed changes were discussed. All the members placed their view point on the same and agreed to the proposed syllabus changes.

4.09 Discussion on the Ph.D. Programme

Members can propose any change/correction if wishes so

MINUTES:

The structure of the Ph.D. programmed offered by the department was introduced to the members. No additional points were added to the same.

4.09 Any new introduction to the syllabus can be proposed by the members.





1. Mr. Nirmalya Choudhury opined to have more of master classes from the industry experts to get more of practical knowledge. He also invited the students of RSHM and RSTTM to visit his River Cruise Line.

For the PG students of Tourism, he suggested to give some practical portion of the syllabus to the Industry experts.

2. Mr. Jayanta Das opined to have more of Sustainability and Responsible tourism in the syllabus so that the students do understand why it is important for the tourism industry as well as the tourist to respect the nature and the place they are visiting.
3. Dr. Saurabh Kumar Dixit pushed for the introduction of Niche Tourism or any Special Interest tourism into the PG courses.

All the above points are duly noted by the department and will take necessary approval from the competent authority to implement the same.

Members Present at the 4th BoS Meeting:

1. **Dr. Saurabh Kumar Dixit**, Institutional Expert for RSHM & RSTTM,
Registrar, HOD - Department of Tourism and Hotel Management, NEHU
2. **Mr. Nirmalya Choudhury**, Industry Expert for RSTTM
Executive Director - Operations for Jungle Travels, Group and Chairman, North
East Chapter of Indian Association of Tour Operators
3. **Mr. Jayanta Das**, Industry Expert for RSHM
Cluster General Manager North East, Darjeeling and General Manager - Vivanta
Guwahati
4. **Prof. (Dr.) Soumitra Sen**, Acting Chairperson (Ex-Officio)
Dean, RSHM & RSTTM, RGU 
5. **Mr. Indrajit Dutta**,
Assistant Professor, RSTTM 
6. **Ms. Sawarisa Suiam**,
Assistant Professor, RSTTM 
7. **Mr. Chandan Bezborah**,
Lecturer, RSHM 

Minutes Prepared By:
Chandan Bezborah, Lecturer, RSHM



ROYAL SCHOOL OF HOTEL MANAGEMENT
&
ROYAL SCHOOL OF TRAVEL & TOURISM MANAGEMENT

Agenda with Minutes for the 5th Meeting of the Board of Studies held on 21st March 2023.

5.01 Confirmation of Minutes of 4th Board of Studies Meeting

The 4th BoS meeting was held on November 25th 2022. The online meeting was chaired by Prof. (Dr.) Soumitra Sen, Dean, RSHM & RSTTM, followed by (i) Prof. (Dr.) Saurabh Kumar Dixit, Professor, Department of Tourism & Hotel Management, NEHU as an Institutional Expert for both RSHM & RSTTM and (ii) Mr. Nirmaya Choudhury, Executive Director - Operations for Jungle Travels, Group and Chairman, North East Chapter of Indian Association of Tour Operators as an Industry Expert for RSTTM and (iii) Mr Jayanta Das, Cluster General Manager North East, Darjeeling and General Manager – Vivanta Guwahati, as an Industry Expert for RSHM.

The minutes of that meeting were then sent to the Hon'ble Academic Chairperson's office. The same was then approved by his office and forwarded to the Academic Council, RGU for the needful.

5.02 An introduction of the Royal School of Hotel Management and Royal School of Travel & Tourism Management to all the BoS members.

An introduction of both the schools, their offered courses and prospects.


MINUTES:

An introduction to the Royal School of Hotel Management and the Royal School of Travel & Tourism Management were presented.

5.03 Changes that are proposed for the upcoming semesters

The 5th and 6th semesters of UG Travel & Tourism Management have changed, and the syllabus has been amended as per the structure provided by the University's Academic Council which is in line with the NEP 2020.

(No changes have been proposed for the Hotel Management Programme)


Dean
BoS/Coordinator
Royal School of Hotel Management
The Assam Royal Global University
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NOTES:

The syllabi of UG 5th and 6th semesters have been molded as per the guidelines of NEP.

Below are the changes that have been made –

1. TTM UG 5th Semester – As per the University guidelines one ‘Value Added Course’ has been added.
2. The previous 4 weeks of Industrial training (2 credits) have been changed to 6 weeks of Industrial training now (6 credits).
3. TTM UG 6th Semester - As per the University guidelines one ‘Value Added Course’ has been added.
4. A new Skill Enhancement Course (SEC) has been added as per the University guideline named “Basic Legal Requirement for A Start-Up in India” of 2 credits.




The above changes were approved by all the members of the board; however, few suggestions were made for the benefit of the students and school. These suggestions are –

- I. Mr. Jayanta Das suggested that the paper “Basic Legal Requirement for A Start-Up in India” cannot be fully practical as the students will need some theoretical background before perusing this subject. However, it was made sure that the paper does consist of theoretical parts and that the students will be bridged to the subject properly.
- II. Mr. Das also expressed his interest to be a part of this subject and wishes to join the class whenever possible. In addition to this, he also invited the school of Hotel Management and Travel & Tourism Management to one of their new projects, so that the student may have some real-time understanding of the course.
- III. The content of the above-mentioned subject is again adjusted to meet the credit of the paper, which is of 2.

All the above points are duly noted by the department and will take necessary approval from the competent authority to implement the same.

Members Present at the 5th BoS Meeting:

Prof. (Dr.) Saurabh Kumar Dixit, Institutional Expert for RSHM & RSTTM,
Department of Tourism and Hotel Management, NEHU

2. **Mr. Nirmalya Choudhury**, Industry Expert for RSTTM
Executive Director – Operations for Jungle Travels, Group and Chairman, North
East Chapter of Indian Association of Tour Operators
3. **Mr. Jayanta Das**, Industry Expert for RSHM
Cluster General Manager North East, Darjeeling and General Manager – Vivanta
Guwahati
4. **Prof. (Dr.) Soumitra Sen**, Acting Chairperson (Ex-Officio) 
Dean, RSHM & RSTTM, RGU
5. **Mr. Indrajit Dutta**, 
Assistant Professor, RSTTM
6. **Mr. Chandan Bezborah**, 
Lecturer, RSHM

Minutes Prepared by:

Chandan Bezborah
Lecturer, Royal School of Hotel Management

Programme Structure															
1st semester								2nd semester							
Sl. No.	Subject Code	Names of subjects	L	T	P	C	TC P	Sl. No.	Subject Code	Names of subjects	L	T	P	C	TC P
Core Subjects								Core Subjects							
1	TTM192C101	Tourism Resources of North East India	4	0	0	4	4	1	TTM192C201	Travel Agency and Tour Operations	4	0	0	4	4
2	TTM192C102	History of Tourism – I	4	0	0	4	4	2	TTM192C202	History of Tourism – II	4	0	0	4	4
3	TTM192C103	Fundamentals of Management	4	0	0	4	4	3	TTM192C203	Entrepreneurship and Small Business	4	0	0	4	4
Ability Enhancement Compulsory Course (AECC)*								Ability Enhancement Compulsory Course (AECC)*							
4	CEN982A101	Communicative English - I	1	0	0	1	1	4	CEN982A201	Communicative English - II	1	0	0	1	1
5	BHS982A104	Behavioural Science - I*	1	0	0	1	1	5	BHS982A204	Behavioural Science - II*	1	0	0	1	1
Elective: Generic GE								Elective: Generic GE							
6		GE – 1				3		6		GE-1				3	
7		GE – 2				3		7		GE-2				3	

3rd semester								4th semester							
Sl. No	Subject Code	Names of subjects	L	T	P	C	TC P	Sl. No	Subject Code	Names of subjects	L	T	P	C	TC P
Core Subjects								Core Subjects							
1	TTM192C301	Concept and Impacts of Tourism	4	0	0	4	4	1	TTM192C401	Profile of Modern Tourism	4	0	0	4	4
2	TTM192C302	Tourism Marketing	4	0	0	4	4	2	TTM192C402	Managerial Accounting and Finance in Tourism	4	0	0	4	4
Ability Enhancement Compulsory Course (AECC)*								Ability Enhancement Compulsory Course (AECC)*							
3	EVS982A303	Environmental Science	1	0	0	1	1	3	CEN982A401	Comm English - IV	1	0	0	1	1
4	CEN982A301	Comm English - III	1	0	0	1	1								
Ability Enhancement Elective Course (AEEC) (Skill Based):								Ability Enhancement Elective Course (AEEC) (Skill Based):							
5		AEEC/SEC-1*				2	2	4		AEEC/SEC /-2*				2	2

Elective: Generic GE						Elective: Generic GE					
6		GE-1			3	5		GE-1			3
7		GE-2			3	6		GE-2			3

5th semester							6th semester								
Sl. No.	Subject Code	Names of subjects	L	T	P	C	TC P	Sl. No.	Subject Code	Names of subjects	L	T	P	C	TC P
Core Subjects (please use rows as required)							Core Subjects (please use rows as required)								
1	TTM192C 521	Internship Project / Project	0	0	6	6		1	TTM192C 601	Procedure and Operations in The Tourism Business	4	0	0	4	
2	TTM192C 502	Tourism Undertaking	4	0	0	4		2	TTM192C 602	Globalization Conservation And Preservation Of Nature And Culture	4	0	0	4	
Ability Enhancement Compulsory Course (AECC)*							Ability Enhancement Compulsory Course (AECC)*								
3	CEN982A5 01	Comm English - V	1	0	0	1		3	CEN982A6 01	Comm English - VI	1	0	0	1	
Elective: Discipline Specific DSE							Elective: Discipline Specific DSE								
4		DSE - 1				6		4		DSE - 3				6	
5		DSE - 2				6		5		DSE - 4				6	

I. Core courses may be of the following:

- (i) Theory (5) + Tutorial (1) = 6 for theory courses
- (i) Theory (4) + Tutorial (2) = 6 for theory courses
- (i) Theory (4) + Practical (2) = 6 for courses

Note: There may be variations in Core component of the structure from dept. to dept.

It is expected the variation should not be too large in terms of number of papers or in terms of credits.

II. Ability Enhancement Compulsory Course (AECC)

- (a) Communicative English : Six courses in all semester – Credit assigned: 1
- (ii) Developing Oral Communication & Listening Skills
- (iii) Career oriental communication
- (iv) Communication & Presentation Skills
- (v) Ethics and business communication
- (vi) Effective Workplace Communication

(Subjects may be offered after consultations with Royal School of Languages and requirements of the department.)

(b) Environmental science in third semester –Credits assigned: 2

(c) Behavioral science: 2 courses in 1st and 2nd semesters –Credits assigned: 1

(i) Introduction to behavioural science

(ii) Development of Individuals and Behavioural Skills


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(AY - 2018-19 + AY - 2019-20)

III. Ability Enhancement Elective Course (AEEC)/ SEC (Skill Enhancement Elective Courses):

	AEEC/SEC-1 (in third semester) (Choose any one)	AEEC/SEC-2(in fourth semester) (Choose any one)
1	ILD-1	ILD-2
2	FRENCH-1	FRENCH-2
3	C++	LATEX
4	Any other course offered by other schools of RGU and opted by Student	Any other course offered by other schools of RGU and opted by Student

IV. Elective: Discipline Specific DSE in 3rd and 4th semesters (any two out of four or more choices)

	DSE 1-2(in 5th semester) (Choose any two)	DSE 3-4 (in 6th semester) (Choose any two)
1	Food Tourism in India : The Regional Cuisines	Retail Management
2	Hotel & Resort Management	International Tourism Destinations- Europe & North America
3	Safety, Security and Travel Documentation Facilitation Management	Business Laws in Travel & Tourism
4	Adventure Tourism	Exploring north-east
5	Researching for Hospitality & Tourism Management	
6	Project	Project

Note: DSE5-1 – DSE 5-5 means 5 DSE papers are offered in 5th semester out of which any 2 may be chosen

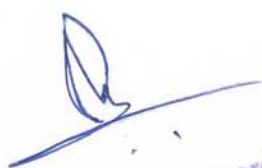
Note: 1) Generic electives will be offered subject to students from other departments opting for the same.

2) If contact hours are less for any subject, then the number of classes will be increased and will be on an average 15-20 hours per week (estimated)


HOD/Coordinator
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The Assam Royal Global University
Betkuchi, NH 37, Guwahati 781035

Course Structure for BSc. Travel and Tourism Management (2020-21)

1st semester							2nd semester								
Sl. No	Subject Code	Names of subjects	L	T	P	C	T C P	Sl. No	Subject Code	Names of subjects	L	T	P	C	T C P
Core Subjects							Core Subjects								
1	TTM202C10 1	Tourism Resources of NE	5	1	0	6	6	1	TTM20 2C201	Tourism Phenomenon	5	1	0	6	6
2	TTM202C10 2	History of Tourism	5	1	0	6	6	2	TTM20 2C202	Eco & Sustainable Tourism	5	1	0	6	6
3	TTM202C10 3	Fundamentals of Management	5	1	0	6	6	3	TTM20 2C203	Tourism Operations I	5	1	0	6	6
4	TTM202C10 4	Computer Applications	3	0	2	5	7	4	TTM20 2C204	Tourism Operations II	5	1	0	6	6
Ability Enhancement Compulsory Course (AECC)*							Ability Enhancement Compulsory Course (AECC)*								
4	CEN982A101	Communicative English - I	1	0	0	1	1	5	CEN982 A201	Communicative English - II	1	0	0	1	1
5	BHS982A104	Behavioural Science - I*	1	0	0	1	1	6	BHS982 A204	Behavioural Science - II*	1	0	0	1	1
Elective: Generic GE							Elective: Generic GE								
6	1	GE - 1	3	0	0	3	3	7	3	GE - 3	3	0	0	3	3
7	2	GE - 2	3	0	0	3	3	8	4	GE - 4	3	0	0	3	3
Total Credits						3 1		Total Credits						3 2	



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3rd semester								4th semester							
Sl. No.	Subject Code	Names of subjects	L	T	P	C	TC P	Sl. No.	Subject Code	Names of subjects	L	T	P	C	TC P
Core Subjects								Core Subjects							
1	TTM202C 301	Tourism Marketing	4	1	0	5	5	1	TTM202C 401	Entrepreneurship Management	3	1	0	4	4
2	TTM202C 302	Tourism Planning & Policy	4	1	0	5	5	2	TTM202C 402	Financial Operations	3	1	0	4	4
3	TTM202C 303	Travel Documentations	4	1	0	5	5	3	TTM202C 403	Convention & Promotion Management	3	1	0	4	4
4	TTM202C 304	Organizational Behaviour	3	1	0	4	4	4	TTM202C 404	Software: Galileo	2	0	6	8	14
Ability Enhancement Compulsory Course (AECC)*								Ability Enhancement Compulsory Course (AECC)*							
5	CEN982A3 01	Communicative English - III	1	0	0	1	1	5	CEN982A4 01	Communicative English - IV	1	0	0	1	1
6	EVS992A3 01	Environmental Science	2	0	0	2	2	---							
Ability Enhancement Elective Course (AEEC) (Skill Based):								Ability Enhancement Elective Course (AEEC) (Skill Based):							
7	FLG992S3 02	French I	2	0	0	2	2	6	FLG992S4 02	French II	2	0	0	2	2
Elective: Generic GE								Elective: Generic GE							
8		GE - 1	3	0	0	3	3	7		GE - 1	3	0	0	3	3
9		GE - 2	3	0	0	3	3	8		GE - 2	3	0	0	3	3
Total Credits							30	Total Credits							29



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5th semester								6th semester							
Sl. No.	Subject Code	Names of subjects	L	T	P	C	T C P	Sl. No.	Subject Code	Names of subjects	L	T	P	C	T C P
Core Subjects								Core Subjects							
1	TTM202C5 01	Introduction to Statistics	3	1	0	4	4	1	TTM202C6 01	Managerial Accounting	3	1	0	4	4
2	TTM202C5 02	Marketing Mix & Analysis	3	1	0	4	4	2	TTM202C6 02	Globalization, Preservation & Conservation of Culture	3	1	0	4	4
3	TTM202C5 03	Destination Marketing	3	1	0	4	4	3	TTM202C6 03	Cargo Management	3	1	0	4	4
4	TTM202C5 04	Industrial Training & Field Work*	0	0	2	2	4	4	TTM202C6 04	Tourism Impact	3	1	0	4	4
Ability Enhancement Compulsory Course (AECC)*								Ability Enhancement Compulsory Course (AECC)*							
5	CEN982A5 01	Communicative English - V	1	0	0	1	1	5	CEN982A6 01	Communicative English - VI	1	0	0	1	1

Elective: Discipline Specific Electives								Elective: Discipline Specific Electives							
6	TTM202D5 01	Adventure Tourism	6	0	0	6	6	6	TTM202D6 01	Retail Management	6	0	0	6	6
7	TTM202D5 02	Strategic Management	6	0	0	6	6	7	TTM202D6 02	Hotel & Resort Management	6	0	0	6	6
Total Credits						27		Total Credits						29	

* The Industrial Training component shall carry 3 Credits and shall be of 4 weeks. The Field Work component shall carry 1 Credit and the Practical classes shall be of 2 contact hours.


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 Betkuchi, NH 37, Guwahati 781035

Learning Outcomes of different types of courses for BA (Honors) in Travel & Tourism Management

BA/B.Sc. Travel & Tourism Management
Programme Structure 2022-23

1st semester							
Sl. No.	Subject Code	Names of subjects	L	T	P	C	TCP
Core Subjects							
1	TTM202C101	Tourism Resources of NE	3	1	0	4	4
2	TTM202C103	Fundamentals of Management	3	1	0	4	4
3	TTM202C105	Introduction to Tourism	3	1	0	4	4
Ability Enhancement Compulsory Courses (AECC)							
4	CEN982A101	Communicative English-I	1	0	0	1	1
5	BHS982A104	Behavioural Science-I	1	0	0	1	1
Skill Enhancement Courses (SEC)							
6	TTM202S111	Computer Applications	0	0	4	2	4
Value Added Courses (VAC)							
7		Will select one course from a basket of courses	2	0	0	2	2
Generic Elective							
8	TTM202G102	Tourism Development & History (Departmental Compulsory GE)	3	0	0	3	3
9	TTM202G101	Business Tourism	3	0	0	3	3
Total credits							24

2nd Semester							
Sl.No.	Subject Code	Names of subjects	L	T	P	C	TCP
Core Subjects							
1	TTM202C201	Tourism Phenomenon	3	1	0	4	4
2	TTM202C202	Eco & Sustainable Tourism	3	1	0	4	4
3	TTM202C205	Tourism Products of India	3	1	0	4	4
Ability Enhancement Compulsory Courses (AECC)							
4	CEN982A201	Communicative English-II	1	0	0	1	1
5	BHS982A204	Behavioural Science-II	1	0	0	1	1
Skill Enhancement Courses (SEC)							
6	TTM202S211	Guest Handling Skills in Hospitality	0	0	4	2	4
Value Added Courses (VAC)							
7		Will select one course from a basket of courses	2	0	0	2	2
Generic Elective							
8	TTM202G211	Itinerary Designing – I (Departmental Compulsory GE)	0	0	3	3	3
9	TTM202G201	Basics of Tour Operation and Ticketing	3	0	0	3	3
Total credits							24